

Part-Time Position

Head Women's Soccer Coach

Clark College is accepting applications for a Head Women's Soccer Coach. This position reports to the Director of Athletics and works with campus departments, and athletic commissioners to ensure compliance with all NWAACC rules and regulations in areas including but not limited to: recruiting, letters of intent, eligibility, schedules and travel, and preparing athletes for competition.

RESPONSIBILITIES INCLUDE:

- Conducting soccer program in accordance with established conference rules and regulations and keeping updated on all eligibility rules and regulations
- Promoting a positive environment for learning and development; fostering positive communications and leading the team in goal-setting and small group discussions
- Teaching physical conditioning and fundamentals of soccer
- Supervising assistant coaches and volunteers
- Recruiting quality student athletes in accordance with college policies and conference rules, and within guidelines and allowable geographical recruiting areas
- Scouting opponents and prospective student athletes
- Building relationships with the local high school programs to foster an environment that encourages local athletes to eventually enroll at Clark College
- Determining and recommending to the Director athletes eligible to receive letters of intent and financial awards
- Informing student athletes of eligibility rules and regulations, monitoring student eligibility and helping ensure their success
- Working with athletes, faculty and Director of Athletics tracking academic progress of Student Athletes
- Arranging season schedule in cooperation with Director of Athletics
- Planning and conducting practices
- Planning and arranging for team travel in cooperation with Director of Athletics
- Initiating contacts with the news, radio, and television media and cultivating interest and cooperation
- Recording individual, team, and season statistics and records; in conjunction with SID
- Attending coaches' clinics
- Promoting and articulating the soccer program to student body, faculty, booster groups, and the community and implementing new ideas or policies that will strengthen the program; participating in fundraising efforts
- Proposing budget and monitoring expenditures
- Purchasing and maintaining all sport equipment and supplies
- Maintaining current certification in Standard First Aid and CPR

MINIMUM QUALIFICATIONS:

- B.S. in Physical Education or related field
- Experience in soccer as a player and/or coach (high school or college level)
- Current CPR and First Aid Certification, or ability to obtain

PREFERRED QUALIFICATIONS:

- Master's degree
- Knowledge of the NWAACC Conference
- Excellent communication, organizational, and interpersonal skills

SALARY:

Season Stipend: \$6,434.00

Depending on applicant's qualifications, additional employment opportunities may be available.

Open until filled.

Required Online Application Materials:

- Clark College Online Application www.clark.edu or <http://agency.governmentjobs.com/clarkcollege/default.cfm>
- Letter of application describing background and experience relevant to the position and addressing minimum and preferred qualifications
- Current resume including name of three references
- Unofficial transcript of highest degree

To contact Clark College Human Resources, please call (360) 992-2105.

EQUAL OPPORTUNITY

Clark College is an equal opportunity employer. Protected group members are strongly encouraged to apply. Clark College does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, gender identity, gender expression, creed, disabled veteran status, marital status or Vietnam-era veteran status in its programs and activities.

DISABILITY ACCOMMODATIONS

Upon request, accommodations are available to persons with disabilities for the application process. Questions regarding the College's Affirmative Action Policy may be directed to the Director for Equity and Diversity, Baird Administrative Building, (360) 992-2355.

SECURITY

The security of all the members of the campus community is of vital concern to Clark College. Information regarding crime prevention advice, the authority of the Security/Safety Department, policies concerning reporting of any crimes which may occur on the campus, and crime statistics for the most recent 4-year period may be requested from the Clark College Security/Safety Department, (360) 992-2133.

ELIGIBILITY VERIFICATION

If you are hired, you will need proof of identity, and documentation of U.S. citizenship or legal authorization to work.

CORRECTIONS OR EXTENDED NOTICES:

Corrected or extended notices will be posted online and in the Human Resources Office.

Clark College Human Resources
Job # 11-00203
December 28, 2011