



POSITION OPENING

January 28, 2010

POSITION TITLE: HEAD COACH – VOLLEYBALL (Open Until Filled)

POSITION DESCRIPTION: Responsibilities will include: promoting a balance between athletic and academic achievement; recruiting talented athletes; assisting the coordinator for athletics in the development of schedules, travel arrangements and necessary arrangements for home contests; assisting with preparation of the ASEdCC budget request; inventory and maintenance of all sports equipment and uniforms; facility/equipment maintenance as needed; following proper purchasing procedures as required by the State of Washington, Athletic Director and described by the college business office, and ensuring that deliveries are signed as received so payment can be generated; driving college vans to games; fundraising and organizing camps and clinics. Questions regarding the position can be directed to Faimous Harrison, Athletic Director, (425) 640-1391.

REQUIRED QUALIFICATIONS:

- High school, college, and/or Select Sport related coaching experience.
- College Degree
- Integrity, accountability, strong work ethic and leadership skills
- Attention to detail and excellent human relations skills
- Valid CPR/1st Aid Certification and Washington State Drivers License
- In season availability from 3:00pm daily

PHYSICAL WORK ENVIRONMENT: Work is typically performed on the playing field/indoor facility. Duties require standing/walking for long periods of time, the ability to demonstrate techniques associated with the sport, and lifting materials in excess of 25 pounds. The ability to communicate clearly is essential. Personal transportation is needed to travel to meetings and for scouting talent. This position also requires driving a college van to games.

COMPENSATION: In accordance with the Negotiated Agreement between the Washington Community College District and Edmonds Community College Federation of Teachers. This is a part-time position which may include the following if qualified:

1. \$4,200 Coaching Stipend
2. Recruiting Incentive Contract
3. Volleyball Class(s)
4. Camp Director Stipends

APPLICATION PROCEDURES: Applicants should submit a letter of application speaking directly to the required qualifications, a college application form, and a resume which also lists two current references to Faimous Harrison, A.D. electronically at faimous.harrison@edcc.edu. For application information, contact the college web site at www.edcc.edu (under part-time faculty openings) or the Job Line at (425) 640-1510. Return application materials by mail or in person to the Human Resources Office. Mailing address: Human Resources, Edmonds Community College, 20000 68th Avenue West, Lynnwood, WA 98036. Office location: North Campus Complex, Clearview Hall, 7030 196th Street SW, Lynnwood. For TDD access, dial (425) 640-1210.

CLOSING DATE: Open until filled.

CONDITIONS OF EMPLOYMENT:

- You must document your citizenship or employment authorization within three days of hire.
- You must possess a current Washington State driver's license and show proof of insurance.
- Agency Shop Fee: You must become a member of the faculty union or pay a representation fee or nonassociation fee within thirty calendar days of your hire.

EEO/AFFIRMATIVE ACTION STATEMENT: Edmonds Community College is an equal opportunity employer and operates under an affirmative action plan. Applicants with disabilities who require assistance with the recruitment process may call (425) 640-1400 and accommodations will be made to the extent reasonably possible. The Human Resources Office is accessible to persons with disabilities.

Changes and/or modifications to this announcement will be circulated to original mailing list.